

TEST SCHEDULE

- Total No. of Questions Covered 300 +
- Flexible Time
- These are the opening dates. Students are free to write the test as per their convenience.
- Personal Feedback
- Test Mode: ONLINE/OFFLINE

STARTS FROM:

19TH AUG 2025

TOTAL NUMBER OF TEST- 68

**TEST WILL BE HELD
ON EVERY MON,
WED & FRI**

TEST NO.	SYLLABUS
1	Introduction: 1.1 Meaning, scope and significance of Public Administration;
2	1.2 Wilson's vision of Public Administration; Evolution of the Discipline and its present status.
3	1.3 New Public Administration; Public Choice approach; Challenges of liberation, Privatization, Globalization.
4	1.4 Good Governance: concept and application; New Public Management.
5	2.1 Administrative Thought: Scientific Management and Scientific Management movement
6	2.2 Classical Theory; Weber's bureaucratic model – its critique and post-Weberian Developments;
7	2.3 Classical Theory; Weber's bureaucratic model – its critique and post-Weberian Developments
8	2.4 Dynamic Administration (Mary Parker Follett);
9	2.5 Human Relations School (Elton Mayo and others);
10	2.6 Functions of the Executive (C.I. Barnard);

TEST NO.	SYLLABUS
11	2.7 Simon's decision-making theory;
12	2.8 Participative Management (R. Likert, C. Argyris, D.McGregor).
13	2.9 Administrative Thought I
14	2.10 Administrative Thought II
15	2.11 Administrative Thought III
16	3.1 Administrative Behaviour: Process and techniques of decision- making;
17	3.2 Communication; Morale; Motivation Theories—content, process and contemporary;
18	3.3 Theories of Leadership: Traditional and Modern.
19	4.1 Organizations: Theories—systems, contingency; Structure and forms:
20	4.2 Ministries and Departments, Corporations, Companies, Boards and Commissions;
21	4.3 Ad hoc and advisory bodies; Headquarters and Field Relationships.
22	4.4 Regulatory Authorities; Public - Private Partnerships.
23	5.1 Accountability and control: Conceptsof accountability and control
24	5.2 Legislative, Executive and Judicial control over administration
25	5.3 Citizen and Administration; Role of media, interest groups, voluntary organizations; Civil society
26	5.4 Citizen's Charters; Right to Information; Social audit.
27	6.1 Administrative Law: Meaning, scope and significance; Dicey on Administrative law.

28	6.2 Delegated legislation; Administrative Tribunals.
29	7.1 Comparative Public Administration: Historical and, sociological factors affecting administrative systems;
30	7.2 Administration and politics in different countries; Current status of Comparative Public Administration;
31	7.3 Ecology and administration; Riggsian models and their critique.
32	8.1 Development Dynamics: Concept of development; Changing profile of development administration;
33	8.2 'Anti-development thesis'; Bureaucracy and development; Strong state versus the market debate;
34	8.3 Impact of liberalization on administration in developing countries; Women and development - the self-help group movement.
35	9.1 Personnel Administration: Importance of human resource development; Recruitment, training, career a
36	9.3 Position classification, discipline, performance appraisal, promotion, pay and service conditions; employer-employee relations,
37	9.4 Grievance redressal mechanism; Code of conduct; Administrative ethics.
38	10.1 Public Policy: Models of policy-making and their critique
39	10.2 Processes of conceptualization, planning, implementation, monitoring, evaluation and review their limitations;
40	10.3 State theories and public policy formulation
41	<u>11.1 Techniques of Administrative Improvement:</u> Organisation and methods, Work study and work management; e-governance and information

	technology;
42	11.2 Management aid tools like network analysis, MIS, PERT, CPM.
43	<u>12.1 Financial Administration:</u> Monetary and fiscal policies; Public borrowings and public debt Budgets - types and forms;
44	12.2 Budgetary process; Financial accountability; Accounts and audit.
45	12.3 Comprehensive I (Paper I)
	PAPER 2
46	1.1 Evolution of Indian Administration: Kautilya's Arthashastra; Mughal administration;
47	1.2 Legacy of British rule in politics and administration- Indianization of public services, revenue administration, district administration, local self-government.
48	<u>2. Philosophical and Constitutional framework of government:</u> Salient features and value their premises; Constitutionalism; Political culture; Bureaucracy And democracy; Bureaucracy and development.
49	<u>3. Public Sector Undertakings:</u> Public sector in modern India; Forms of Public Sector Undertakings; Problems of autonomy, accountability and control; Impact of liberalization and privatization.
50	<u>4. Union Government and Administration:</u> Executive, Parliament, Judiciary - structure, functions, work processes;
51	4.2 Recent trends; Intra government all relations; Cabinet Secretariat; Prime Minister's Office; Central Secretariat; Ministries and Departments; Boards; Commissions; Attached offices; Field organizations.
52	5.1 Plans and Priorities; Machinery of planning; Role, composition and functions of the Planning Commission and the National Development Council

53	5.2 'Indicative' planning; Process of plan formulation at Union and State levels; Constitutional Amendments (1992) and decentralized planning for economic development and social justice.
54	6. State Government and Administration Union-State administrative, legislative and financial relations
55	6.1 Role of the Finance Commission; Governor; Chief Minister; Council of Ministers; Chief Secretary; State Secretariat; Directorates.
56	<u>7.1 District Administration since Independence</u> : Changing role of the Collector; Union state- local relations; Imperatives of development management and law and order administration; District administration and democratic decentralization.
57	<u>8.1 Civil Services</u> : Constitutional position; Structure, recruitment, training and capacity building; Good governance initiatives; Code of conduct and discipline; Staff associations; Political rights; Grievance redressal mechanism; Civil service neutrality; Civil service activism.
58	<u>9.1 Financial Management</u> : Budget as a political instrument Parliamentary control of public expenditure; Role off in an ministry in monetary and fiscal area;
59	9.2 Accounting techniques; Audit; Role of Controller General of Accounts and Comptroller and Auditor General of India.
60	<u>Administrative Reforms since Independence</u> : Major concerns; Important Committees and Commissions; Reforms in financial management and human resource development; Problems of implementation.
61	<u>11. Rural Development</u> : Institutions and agencies since independence; Rural development programmes: foci and strategies; Decentralization and Panchayati Raj; 73 rd Constitutional amendment
62	<u>12. Urban Local Government: Municipal</u> governance: main futures, structures, finance and problem areas; 74th Constitutional Amendment; Global local debate; New localism; Development dynamics, politics and administration with special reference to city management.
63	<u>13.1 Law and Order Administration</u> : British legacy; National Police Commission; Investigative agencies; Role of central and state agencies including paramilitary forces in maintenance of law and order and countering insurgency and terrorism

64	13.2 Criminalization of politics and administration; Police-public relations; Reforms in Police.
65	<u>14.1 Significant issues in Indian Administration:</u> Values in public service; Regulatory Commissions; National Human Rights Commission; Problems of administration in coalitionregimes;
66	14.2 Values inpublic service; Regulatory Commissions; National Human Rights Commission; Problems of administration in coalitionregimes;
67	Citizen-administration interface; Corruption and administration; Disaster management.
68	Comprehensive II (Paper II)



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AIR-11

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CSE 2018



AIR-19

HARPREET SINGH

 AIR-38 RAVI KUMAR (CSE-2021)	 AIR-64 KANIKA (CSE-2021)	 AIR-93 DEEPESH KUMAR (CSE-2021)	 AIR-156 PRATIK AGARWAL (CSE-2021)	 AIR-218 ABHISHEK (CSE-2021)	 AIR-220 GARIMA (CSE-2021)	 AIR-351 ABHISHEK YADAV (CSE-2021)	 AIR-380 NAYANK (CSE-2021)	 AIR-396 ROHIT KUMAR (CSE-2021)	 AIR-405 MANJEET KUMAR (CSE-2021)
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